

**SUMMARY OF MINUTES OF REGULAR BOARD MEETING
ARVADA URBAN RENEWAL AUTHORITY BOARD OF COMMISSIONERS
WEDNESDAY, DECEMBER 4, 2024
5603 YUKON ST, SUITE B, ARVADA, CO 80002**

REGULAR MEETING

1. **Call to Order** – Vice Chair Peter Kazura called the meeting to order at 3:00 p.m.
2. **Moment of Reflection**
3. **Roll Call of Commissioners**

Those Present: Vice Chair Peter Kazura, Treasurer Sue Dolan, Tim Steinhaus, Daria Drago, Eli Feret, Lauren Simpson

Absent: Chair Paul Bunyard

Commissioner Dolan moved that Chair Bunyard's absence be excused.

The following votes were cast on the Motion:

Voting Yes: Dolan, Steinhaus, Kazura, Feret, Drago, Simpson

Voting No: None

The motion was approved.

AURA staff present: Maureen Phair, Executive Director; Carrie Briscoe, Deputy Director; and Corey Hoffmann, Legal Counsel

4. **Approval of the Summary of Minutes – November 6, 2024 and November 20, 2024**

Commissioner Drago made a motion to approve the board meeting minutes.

The following votes were cast on the Motion:

Voting Yes: Dolan, Steinhaus, Kazura, Feret, Drago, Simpson

Voting No: None

The motion was approved.

5. **Public Comment of Issues not scheduled for Public Hearing – Three Minute Limit**
None

6. **Public Hearing – None**

7. **Study Session**

A. Ralston Road (diagonal) Sidewalks – Thomas Shaw, Traffic Engineer, City of Arvada

Mr. Shaw presented conceptual drawings for the proposed sidewalk expansion along Ralston Road, between Kipling Street and Ralston 58th Avenue. The next

step is to request bids from the City of Arvada's on-call engineering service providers to create detailed construction drawings. The cost for these drawings is estimated at \$76,800, while the estimated construction cost is approximately \$845,700.

Commissioner Steinhaus made a motion to approve the City of Arvada to seek bids to create construction drawings.

The following votes were cast on the Motion:
Voting Yes: Dolan, Steinhaus, Kazura, Feret, Drago, Simpson
Voting No: None
The motion was approved.

8. Old Business

- A. Resolution AR-24-23 approving Amendment No. 2 to an Intergovernmental Agreement by and between the City of Arvada and the Arvada Urban Renewal Authority to complete Landscape Improvements on Ralston Road – Yukon Street to Garrison Street, City Project No. 18-St-40

Commissioner Drago made a motion to approve the resolution.

The following votes were cast on the Motion:
Voting Yes: Dolan, Steinhaus, Kazura, Feret, Drago, Simpson
Voting No: None
The motion was approved.

9. New Business – None

10. Development Update

Maureen Phair provided an update on the following projects:

The Russell – The public art has been installed. The construction team is hoping to receive their temporary certificate of occupancy soon.

Commissioner Simpson shared that the median at the entrance lane to The Russell's parking garage from 56th Place is difficult to see. She recommended that reflectors be placed to increase visibility at night.

Yukon Streetscape – The latest drainage analysis has revealed poor drainage conditions which will require two new storm inlets and reconstructing the intersection at 57th Avenue and Yukon Street. This change will increase the construction costs by approximately \$240,000 bringing the overall estimated construction budget to \$2,040,000 at this time.

Olde Town Alley Utility Undergrounding – Xcel has been slow to develop the design with new constraints discovered over the summer. There are also concerns regarding the budget which Xcel estimates to be over \$2,000,000. Staff will work with the City to determine available 1% funds.

11. Public Comment – Five Minutes Limit – None

12. Comments from Commissioners

Commissioner Feret thanked Commissioners Dolan and Steinhaus for their holiday party planning efforts.

Commissioner Simpson reported that City Council will interview candidates and vote to fill the vacant council seat on December 13, with the newly appointed councilmember set to be sworn in on December 16. She also noted that the application period for the City Manager position closed on December 1, and interviews are scheduled for December 18 and 19. Additionally, a study session to discuss the City's homelessness strategy will take place on December 7.

Commissioner Steinhaus reminded the Board about the AURA holiday party.

Chair Kazura shared details about the Olde Town Arvada BID's planning efforts for upcoming holiday events. He also noted an uptick of crime in the area.

13. Committee Reports – None

14. Staff Reports

Ms. Phair directed the Board to the Flash Report in the Board Packet.

She provided an update on the AURA Executive Director application process. The application period will be open from December 13, 2024, to January 12, 2025. The City's HR department will assist in reviewing applications to identify qualified candidates for interviews. The Board will receive the applications of those selected for review prior to the interviews, which will take place on January 23, 2025.

There was discussion around a standard form to evaluate candidates.

The regular board meeting for January 1, 2025, was rescheduled to January 9, 2025.

15. Executive Session – None

16. Adjournment

Vice Chair Kazura adjourned the meeting at approximately 4:22 p.m.

Paul Bunyard

Paul Bunyard, Chair

ATTEST:

Maureen Phair

Maureen Phair, Executive Director

Carrie Briscoe

Carrie Briscoe, Recording Secretary